



Bankura Sammilani College

Affiliated to Bankura University

SINCERITY * DEVOTION * DISCIPLINE

Code of Ethics Policy Document

1) Maintaining regular attendance by the students is the first and foremost criterion for a student to become eligible for appearing in the University examinations

Following are the parameters in this regard:-

- 75% of the total class attendance is must for appearing at the concerned semester examination.
- Those students having class attendance between 60-75% of the total classes held are allowed to appear at the concerned University examinations, subject to the payment of prescribed condonation fees and fulfillment of the other conditions laid down in the regulations.
- A student having class attendance below 60% of the total classes held, is not allowed to appear for the concerned semester examinations. He/She is to pursue admission to the same semester in the very next year for attending the classes and appearing in the said semester examinations.

[Such class attendance is calculated from the date of commencement of classes or date of admission whichever is later.]

2) If a student is absent for more than two weeks without prior permission/intimation, his/her name is likely to be struck of the register.

3) Science students, who do not attend the theory classes regularly, shall not be permitted to attend practical classes.

4) For being sent up for the University examination a student must pass the college examination.

If any student becomes absent on medical ground he/she must produce a Medical certificate before the end of the examination or within three (03) days of its completion, to the Principal.

But unless the student's record is very good such case is not considered on sympathetic ground.

5) Students must use and display visibly their identity cards during the college hours inside the campus. In case of loss of identity card a duplicate can be issued with the permission of the Principal and on payment of a fine of 100/-.

6) If a student fails to clear the fees within the notified date, he/she will have to secure readmission on payment of full fees again with the prior approval of the Principal.

7) Students' conduct must be orderly and polite. They are expected to treat the members of the staff and their fellow students with courtesy both in and out of the college.

8) Students must enter into the classes at the beginning of each period. They are strictly prohibited to enter or leave the classroom without permission.

9) Proper care must be maintained while treating with the college property, furniture, and library books.

10) Rules of conduct of examination placed on the Notice Board must be strictly observed.

11) Impersonation at roll-call is a punishable offence.

12) For important announcements the students are required to check the notice boards.

13) Students must be formally and decently dressed within the college campuses.

14) Severe punishment or **disciplinary actions are taken against** those students who are indulged in **smoking, chewing tobacco products, playing card, spitting and loitering.**

15) Use of mobile phones is strictly prohibited within the college campus (except common rooms and the canteen) and a fine of Rs. 500/- is imposed on the users, if used in the college campus other than the permitted areas.

16) **Anti-Ragging Rules:-**

- Guidelines from the Supreme Court and the University Grants Commission (Regulation 2013) are the main driving forces for curbing the menace of ragging in higher

educational institutions. Students are to abide by the anti-ragging rules that are in force in our campus.

- It is punishable offence for indulging in or abetment of ragging and it may lead to expulsion from the college.